

LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY

MIKE STRAIN DVM, COMMISSIONER OFFICE OF ANIMAL HEALTH & FOOD SAFETY, P.O. BOX 1951, Baton Rouge, LA 70821-1951 Office (225)925-3980, Fax (225) 923-5555

Animal Control Shelter Inspection Form

Name of Shelter:			Date of	Inspectio	n	
Address:						
City	State	Zip Code	Parish			
Phone Number:						
Contact Name:						
Hours of Operation:				Holding	Facility	\square
Inspection pursuant to MINIMUM STANE	spection pursuant to MINIMUM STANDARDS FOR ANIMAL SHELTERS RS 3:2461			Y	Ν	NA
1. General shelter standards RS 3:2463:						
Shelter hours of operation, emergency number and	fees visibly posted and regi	stered with the parish govern	ning authority			
Sewage disposal of waste matter comply with existing parish and state codes for sanitation						
Shelter personnel training and documentation						
Comments:						
2. Shelter Construction RS 3:2464:						
Floors and walls of animal holding areas, smooth, i	impervious to moisture and	cleanable				
All animal holding areas shall be sloped to a drain connected to a sanitary sewer or an approved individual sewerage system. Operable floor drains						
Rabies quarantine kennels isolated from all other k	ennels					
Comments:						
A. Facilities, general:						
Structural strength, adequate for containment, safet	y and to prevent harm and i	njury				
Water (hot and cold) and electric power						
Storage, adequate to protect food and bedding supp	ly from damage and contam	nination				
Waste disposal and debris removal						
Pest Control adequate to prevent vermin infestation	1, harborage and contaminat	ion				
Washrooms, Bathrooms and Sinks, accessible to pu	ublic and personnel, maintai	ned clean and operational				
Comments:						
B. Facilities, indoor:						
Heating, adequate to maintain animal housing areas	s above 50 degrees Fahrenh	eit				
Ventilation adequately ventilated to provide for the health and comfort of the animals at all times. Auxiliary ventilation, such as exhaust fans and vents of air conditioning, shall be provided when the ambient temperature is eighty-five						
degrees Fahrenheit or higher.						
Lighting, adequate to support normal operations						
Drainage, properly constructed and kept in good repair to rapidly eliminate excess water						
Comments:						
C. Facilities, outdoor:						
Shelter from extreme weather conditions and harsh	elements					
Cleanable, maintained clean and free of waste and debris						
Drainage, properly constructed and kept in good repair to rapidly eliminate excess water						
Comments:						
D. Primary enclosure requirements:						
Structurally sound and maintained in good repair to predators out.	protect the dogs and cats fi	rom injury, to contain them,	and to keep			
Shall be constructed and maintained so as to enable the dogs and cats to remain dry and clean and will have convenient access to clean food and water						
All animal enclosures provide sufficient space to allow each dog and cat to turn about freely and to easily stand, sit, and lie in a comfortable, normal position.						
Primary enclosures for housing cats which have a solid floor shall contain a receptacle with sufficient clean litter to contain excreta.						
Primary enclosures for housing cats shall be provid shall be of adequate size to comfortably hold all of	the occupants of the primar	y enclosure at the same time				
surface or surfaces shall be elevated in primary enc			ner cat	<u> </u>		
Primary enclosures for housing cats shall provide a minimum of two and one-half square feet of floor space per cat.						<u> </u>

Primary enclosures for housing dogs shall provide a minimum floor space for each dog equal to the mathematical square		
of the sum of the length of the dog in inches, as measured from the tip of its nose to the base of its tail, plus six inches expressed in square feet.		
E. Office space, adequate for operations		
F. Receiving area, adequate for operations and public access	-	
G. Euthanasia room, adequate for operations	-	
Comments:		
3. Operating procedures RS 3:2465:	-	
A. Separation of animals:		
Separation of animals by species, age and nursing females	_	
Separation of unneutered males from females	-	
Separation of injured, sick, and deceased animals from general population	-	
Separation of quarantined animals and bite case animals with a maximum of one animal per cage		
Comments:		
B. Animal care:	-	
Feed and water provided according to species and age requirements		
Daily health surveillance and monitoring for all animals		
Proper isolation protocols practiced		
Provide necessary medical care to all animals	-	
Proper disposal of animal carcasses protocols practiced		
The following procedures shall be performed daily:	-	
Isolate animals prior to cleaning area	_	
Clean and sanitize facility and properly remove and dispose of waste and trash.	-	
Provide clean dry bedding, fresh food and water in clean disinfected bowls or receptacles.	-	
Shelter grounds maintained and free of standing water, trash, and debris		
Comments:	-	
C. Euthanasia:		
Euthanasia methods, protocols and procedures follow American Veterinary Medical Association guidelines	_	
Euthanasia training and documentation available		
Euthanasia room and equipment clean and sanitary		
Comments:		
D. Records:		
Record protocol, retention and daily practices		
Donations, fees, impoundment and adoptions properly recorded		
Records available for review		
Comments:		_
4. Emergency plan available and submitted annually - RS 29:729		
5. Voluntary registration in the Basic Animal Data Matrix – RS 3:2366 - Shelter Animals Count		
http://www.shelteranimalscount.org 6. Receipt of Minimum Standards For Animal Shelters RS 3:2461		
7. Registration in the Louisiana Animal Shelter Registry. RS 3:2461		
8. Comments:		
3. Comments:		
9. Corrective Actions:		
LETTER MAILED		

ANIMAL INVENTORY AT INSPECTION	ANNUAL ANIMAL INVENTORY	ANIMAL ENCLOSURE INVENTORY
Dogs:	Dogs:	Dogs:
Cats:	Cats:	Cats:
Other:	Other:	Other:
Comments:		
Facility Representative's Signature:		Date:
Facility Representative's Printed Name:		
LDAF Official Inspector's Signature:		Date:
LDAF Official Inspector's Printed Name:		
Governing Authority Signature:		Date:
Governing Authority Printed Name:		
Address:		